

**NATIVITY CATHOLIC SCHOOL**  
**PARENTS IN PARTNERSHIP**  
**PARENT STEWARDSHIP SERVICE REQUIREMENTS**  
**2009-2010**

In addition to meeting financial commitments to the school, each family is asked to provide parent stewardship service points (hours) to support the activities and fundraising projects that sustain our efforts to continue to offer affordable tuition in addition to maintaining an excellent school environment. The following revised parent service guidelines are required for all families:

**Parent Stewardship Service Points:** Every family is required to complete their Stewardship Service Points as described below. *Any unfulfilled service points will be billed at a rate of \$20.00/hour and shall be considered a financial obligation that must be completed before a student can begin the next school year.*

**\*\*Please note** – Parent service requirements are not intended to penalize or create hardship for any of our families, they are intended to provide an opportunity for school parents to participate in fundraisers and activities that specifically support the operating budget of the school thus supporting lower tuition costs. **To that end if your family CANNOT for some reason (work, illness, family emergency, etc.) complete their School stewardship hour requirement we will make arrangements for you to complete the hours at a fundraising event.** *It is the Parent responsibility to notify the Stewardship Office in advance in writing of their inability to complete the requirement.*

- **K - 8 ( 2 Parent Family 20 Total Points) = To be obtained as follows:**  
**12 NOVEMBERFEST Hours** = 12 volunteer service hours at Novemberfest.  
**4 STEWARDSHIP Hours** = 4 volunteer service hours in support of a school activity or event identified through the Parents Stewardship Club or other parent organization (e.g. lunchroom, library, Book Fair, Grandparents Day, Alumni activities, HR parent, ETE, SAC, Finance, Booster Club, School musical, etc.)  
**4 AUCTION Hours** = 4 hours or the equivalent (value \$80) of your time, talent or treasure to support the Auction & Gala fundraiser. Service points will be given for hours worked on any Auction committee such as decorating, setup, sponsorships, advertising, class baskets, class projects, etc. Donations made for the Auction & Gala whether products or services rendered may be applied towards your Parent Stewardship Service points (\$20 equals 1 point).
  
- **K - 8 (Single Parent Family - 12 Total Points) = To be obtained as follows:**  
**6 NOVEMBERFEST Hours** = 6 volunteer service hours at Novemberfest.  
**2 STEWARDSHIP Hours** = 2 volunteer service hours in support of a school activity or event identified through the Parents Stewardship Club or other parent organization (e.g. lunchroom, library, Book Fair, Grandparents Day, Alumni activities, HR parent, ETE, SAC, Finance, School musical Booster Club, etc.)  
**4 AUCTION Hours** = 4 hours or the equivalent (value \$80) of your time, talent or treasure to support the Auction & Gala fundraiser. Service points will be given for hours worked on any Auction committee such as decorating, setup, sponsorships, advertising, class baskets, class projects, etc. Donations made for the Auction & Gala whether products or services rendered may be applied towards your Parent Stewardship Service points (\$20 equals 1 point).
  
- **EC Parent Family - 12 Total Points = To be obtained as follows:**  
**6 NOVEMBERFEST Hours** = 6 volunteer service hours at Novemberfest.  
**2 STEWARDSHIP Hours** = 2 volunteer service hours in support of a school activity or event identified through the Parents Stewardship Club or other parent organization (e.g. lunchroom, library, Book Fair, Grandparents Day, Alumni activities, HR parent, ETE, SAC, Finance, Booster Club, School musical, etc.)  
**4 AUCTION Hours** = 4 hours or the equivalent (value \$80) of your time, talent or treasure to support the Auction & Gala fundraiser. Service points will be given for hours worked on any Auction committee such as decorating, setup, sponsorships, advertising, class baskets, class projects, etc. Donations made for the Auction & Gala whether products or services rendered may be applied towards your Parent Stewardship Service points (\$20 equals 1 point).

In order to account for the Stewardship Service Points and assure all families are in compliance, a Parent Stewardship Service Registry is required to be completed by each family detailing the hours worked. **One hour of service is equal to one point.** Novemberfest hours completed should be turned in to the Stewardship and Advancement Office no later than November 23, 2009. School and Auction hours worked must be completed and turned in no later than May 1, 2010. The Stewardship Service Registry form can be found on the school website or the Stewardship & Advancement Office.